Conversional Arabic

For

Beginners

Unit 1 Ta3aaruf تَعارُف Acquaintance

Arabic Letter Table

	Letter Name	*Figure*	*Vocaliza-tion*	*Transliter-tion*	*Example*	*New*	*Heavy*	*Light*
1	Hamzah	ء	first sound in (a, o, e, i)	a,o,e,i	'Apple			*
2	Baa’	ب	b	b	Back			*
3	Taa’	ت	t	t	Tab			*
4	Thaa’	ث	th	th	Thank			*
5	Jeem	ج	j	j	Jar			*
6	Haa’	ح	-	h	-	*		*
7	Khaa’	خ	–	kh	-	*	*	
8	Daal	د	*d*	*d*	Data			*
9	Dhaal	ذ	*th*	*dh*	That			*
10	Raa’	ر	r	r	Right			*
11	Zaay	ز	*z*	*z*	Zoo			*
12	Seen	س	s	s	Sand			*
13	Sheen	ش	sh	sh	Shadow			*
14	Saad	ص	s	s	Sauce		*	
15	Daad	ض	-	d	-	*	*	

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	Letter Name	Figure	Vocalization	Transliteration	Example	New	Heavy	Light
16	Taa’	ط	t	t	–		*	
17	Dhaa’	ظ	th	dh	–		*	
18	3ayn	ع	–	3	–	*		*
19	Ghyne	غ	–	gh	–	*	*	
20	Faa’	ف	f	f	**F**at			*
21	Qaaf	ق	-	q	–	*	*	
22	Kaaf	ك	k	k	**K**id			*
23	Laam	ل	l	l	**L**amp			*
24	Meem	م	m	m	**M**ap			*
25	Noon	ن	n	n	**N**ame			*
26	Haa’	ه	h	h	**H**at			*
27	Waaw	و	w	w	**W**ing			*
	Waaw Long vowel	و	oo	oo	M**oo**n			*
28	Yaa’	ي	Y	Y	**Y**ou			*
	Yaa’ Long vowel	ي	ee	ee	D**ee**p			
29	Alif Long vowel	ا	Long a	aa	s**a**d			*

New letters
Long vowel

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Ta3aaruf تَعارُف

Acquaintance

بِسۡمِ ٱللَّهِ ٱلرَّحۡمَٰنِ ٱلرَّحِيمِ

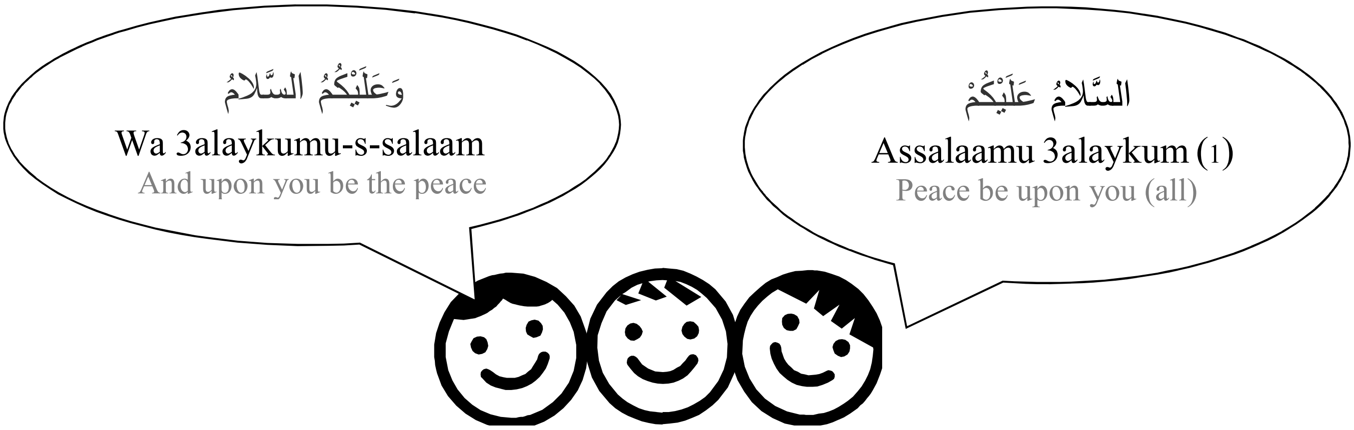
﴿ يَٰٓأَيُّهَا ٱلنَّاسُ إِنَّا خَلَقۡنَٰكُم مِّن ذَكَرٖ وَأُنثَىٰ وَجَعَلۡنَٰكُمۡ شُعُوبٗا وَقَبَآئِلَ لِتَعَارَفُوٓاْۚ إِنَّ أَكۡرَمَكُمۡ
عِندَ ٱللَّهِ أَتۡقَىٰكُمۡۚ إِنَّ ٱللَّهَ عَلِيمٌ خَبِيرٞ ١٣ ﴾

In the name of Allah, Ar-Rahmaan (Most Gracious), Ar-Raheem (Most Merciful)

O mankind! We created you from a single (pair) of a male and a female, and made you into nations and tribes, that you may know each other (not that ye may despise each other). Verily the most honored of you in the sight of Allah is (he who is) the most righteous of you. And Allah has full Knowledge and is well-acquainted (with all things).



Unit 1 Ta3aaruf تَعارُف Acquaintance



More words of greetings that you may hear

Response	**Greeting**
مَرْحَبًا Marhabaa Welcome مَرْحَبْتَيْن Marhabatayn (Lit. A double welcome to you) or أَلْفً مَرْحَبا Alf marhabaa (lit. a thousand welcomes to you)	مَرْحَبَا Marhabaa Welcome
أَهْلًا وَسَهْلًا Ahlan wa sahlan (or sahlaa) Welcome	أَهْلًا وَسَهْلًا Ahlan wa sahlan (or sahlaa) Welcome

1- Muslims commonly use this greeting in all parts of the world, Arabs & Non-Arabs alike. Also they will use with the pronoun (كم) (kum) which refers to plural masculine in all situations even if they greet a single person.

شُكْرًا Shukran Thank you **or** جَزَاكَ اللهُ خَيْرًا Gazaak-Allaahu khayraa Thank you Lit. May Allah rewards you with good	تَفَضَّلْ / تَفَضَّلِي Tafaddal / tafaddalee (2) Welcome; Please come in…etc
تَشَرَّفْنا Tasharrafnaa We have been honored (to meet you)	تَشَرَّفْنا Tasharrafnaa We have been honored (to meet you)

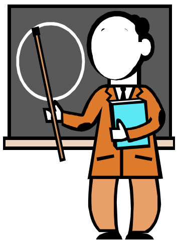
2- Tafaddal is a command verb that may be used with hand gestures or in particular contexts to mean a variety of other requests. For example, it could mean: please have a seat, please have a drink, come in…

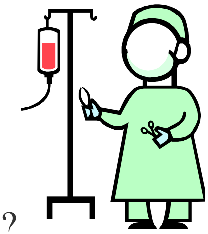
Exercises. Match the phrases:

تَشَرَّفْنا Tasharrafnaa	السَّلامُ عَلَيْكُمْ Assalaamu 3alaykum
أَلْف مَرْحَبا Alf marhabaa	تَشَرَّفْنا Tasharrafnaa
مَرْحَبْتَيْن Marhabtayn	مَرْحَبا Marhabaa
وَعَلَيْكُمُ السَّلامُ Wa 3alaykumu-s-salaam	أَهْلا وَسَهْلا Ahlan wa sahlaa
شُكْرًا Shukran (Shukraa)	مَرْحَبا **Marhabaa**

Unit 1 Ta3aaruf تَعارُف

Acquaintance





إِسْمِي عَبْدُ اللهِ. وَأَنْتَ؟ ← أَنَا أَحْمَدُ

Ismee 3abdu-l-laah .Wa anta? — Anaa Ahmad

My name is Abdullaah. And you (m.s)? — I am Ahmad

أَنَا طَبِيبٌ. وَأَنْتَ ؟ ← أَنَا مُدَرِّسٌ

Anaa tabeeb. Wa anta? — Anaa mudarris

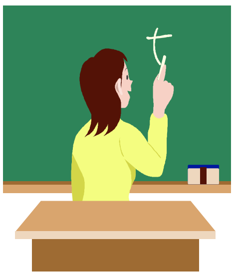
I am a doctor. And you? — I am a teacher

تَشَرَّفْنا

Tasharrafnaa

We have been honored (to meet you)

هُوَ عَبْدُ اللهِ. هُوَ طَبِيبٌ وأَنْتَ؟ ←	أَنَا ....
Huwa 3abdu-l-laah. Huwa tabeeb.Wa anta?	**Anaa……………………**
He is Abdullaah. He is a doctor. And you (m.s)	





إِسْمِي فَاطِمَةُ. وَأَنْتِ؟ ← أَنَا هُدَى

Ismee Fatimah. Wa anti? — Anaa Hudaa

My name is Fatimah. And you (m.f)?

أَنَا طَبِيبَةٌ. وَأَنْتِ؟ ← أَنَا مُدَرِّسَةٌ

Anaa tabeebah. Wa anti? — Anaa mudarrisah

I am a doctor. And you?

تَشَرَّفْنا

Tasharrafnaa

We have been honored (to meet you)

هِيَ هُدَى. هِيَ مُدَرِّسَةٌ. وَأَنْتِ؟ ←	أَنَا................................
Heya Hudaa Heya mudarrisah. Wa Anti?	**Anaa……………………**
She is Huda. She is a teacher. And you (m.f)?	

Unit 1 Ta3aaruf تَعارُف Acquaintance

Arabic names

Most Arabic names are originally Arabic words with a meaning, usually signalling the good character of the person. For example *Kareem* means "generous", *Mahmood* means "praiseworthy", and both words are employed as adjectives and nouns in regular language.

A very common form for Arab names is the combination of *"3abd"* followed by *"3abd"* means "servant of …." where …. is a proper name for God).
The result is a name such as عَبْدُ الله *3abdullaah* "Servant of Allaah",
عَبْدُ الْكَرِيم *3abdu-l-Kareem* "Servant of The most Generous"…etc
Another common form of names is the names of prophets like إبْراهِيم *Ibraheem* "Abraham", عِيسى *3issa* ' Jesus", مُوسَى *Moosa* "Moses"…

Kunya كُنْيَة

Often, a kunya referring to the person's first-born son is used as a substitute for his/ her name: for example, أَبُو سالِم "*Aboo salim*" for "father of Salim", and أُم حَمَد "*Umm Hamad*", "mother of Hamad". The kunya can replace the proper name of the person.

Female names

Girls' names usually signaling the good character of the person as well. For example أَمِينة Ameenah "trustworthy", لُولْوَة Loolwah "Pearl"…
They usually end with the sound "ah" which is a sign of feminine in Arabic language.



madhaa ta3mal? مَاذَا تَعْمَلُ
what do you do (m.s)?



madhaa ta3maleen? مَاذَا تَعْمَلِينَ
what do you do (m.f)?

More professions

	f *	m	
accountant	muhaasibah	muhaasib	مُحاسِب
architect	mohandisah me3maariyah	mohandis me3maari	مُهَنْدِس مِعْمَارِيّ
barber		hallaq	حَلاق
carpenter		najjar	نَجَّار
cooker	tabbaakhah	tabbaakh	طَبَّاخ
dentist	tabeebat asnaan	tabeeb asnaan	طَبِيبُ أَسْنَان
driver	Sa'iqah	Sa'iq	سَائِق
electrician		kahrabaa'i	كَهْرَبَائِيّ
employee	muwadhafah	muwadhaf	مُوَظَّف
engineer	mohandissah	mohandiss	مُهَنْدِس
guard		haaris	حَارس
housewife	rabbat bayt		رَبَّةُ بَيْت
journalist	sihafiyaah	sihaafi	صِحَافِيّ
labour	3aamilah	3aamil	عَامِل
lawyer	muhaamiyah	muhaami	مُحَامِي
maid	Khaadimah	Khaadim	خَادِم
manager	mudeerah	mudeer	مُدِير

mechanic		mikaaniki	مِكَانِيكِيّ
nurse	mumarri<u>dah</u>	mumarri<u>d</u>	مُمَرِّض
pharmacist	<u>s</u>aydaliyah	<u>s</u>aydali	صَيْدَلِيّ
pilot	<u>t</u>ayyaarah	<u>t</u>ayyaar	طَيَّار
policeman	shur<u>t</u>iyah	shur<u>t</u>i	شُرْطِيّ
president	ra'eesah	ra'ees	رَئِيس
salesman	baa'i3ah	baa'i3	بَائِع
secretary	sikirteerah	sikirteer	سِكِرْتِير
student	<u>t</u>aalibah	<u>t</u>aalib	طَالِب
writer	kaatebah	kaateb	كَاتِب

* To change professions and adjectives from masculine to feminine, we add the sound “ah “ at the end of the word.

Separate pronouns

(1st person) The person who speaks		
I m/f.s	anaa	أَنا
We m/f.d/p	nahnu	نَحْنُ
(2nd person) The person you speak to		
You m.s	anta	أَنْتَ
You f.s	anti	أَنْتِ
You m/f.d	antumaa	أَنْتُما
You m.p	antum	أَنْتُمْ
You f.p	antunna	أَنْتُنَّ
(3rd person) The person you speak about		
He/ it m.s	huwa	هُوَ
She/ it f.s	hiya	هِيَ
They m/f.d	humaa	هُمَا
They m.p	hum	هُمْ
They f.p	hunna	هُنَّ

s=singular, d=dual, p=plural, m=masculine, f=feminine